



DIRECT DEBIT AUTHORIZATION AGREEMENT

Terms and Conditions

1. Automatic payments will be deducted from customer's designated bank account on the 25th of each month, plus or minus three business days.
2. If customer changes banks or bank accounts, customer will need to sign a new Authorization Agreement. Manual payment will be required until the new account is established.
3. A new Authorization Agreement is not required if the bank name or account number is changed by the bank and notification is received from the bank.
4. Any direct debit payment that is returned unpaid to Riverton City Utilities will be charged a \$20.00 service charge. Failure to make payments could result in termination of utility services and your ability to use direct debit in the future.
5. Riverton City will reimburse customer for wrongful debits made as a result of an error by Riverton City and actual bank charges incurred as a result of that error. Riverton City will not be liable for any other actual, incidental, consequential or special damages resulting from any wrongful debit.
6. Either party may terminate this Authorization Agreement at any time for any reason by notifying the other party in writing. Termination will be effective within one week after receipt of notification.

Customer Name (Please Print Clearly)

Utility Account Number

Service Address

Phone Number

ATTACH A VOIDED CHECK OR DEPOSIT SLIP SHOWING A COMPLETE ACCOUNT NUMBER.

I authorize Riverton City to begin deductions from my account with the financial institution named for payment on my city utility bill. I understand this authorization to be subject to the terms and conditions above.

This authorization will remain in effect until revoked by me in writing. I understand that I have the right to stop automatic payment of my city utility bill upon timely written notice to Riverton City prior to the time my account is charged. I understand that Riverton City and/or the financial institution indicated reserve the right to end this payment plan and my participation therein.

Bank Name

Account #

Type: Checking Savings

Bank Routing #

Signature

Date